



PO Box 21
The Pavilion
Fountain Lane
Soham
Cambs. CB7 5PL

Town Clerk

David Giles

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Soham Town Council

SOHAM TOWN COUNCIL

Committee members to undertake a visual inspection (weather permitting) of the cemetery grounds and are requested to be outside the North Chapel at 6:00pm (prompt) and thereafter:

NOTICE IS HEREBY GIVEN that a meeting of the Cemetery and Allotments Committee will be held in The Council Chamber, Walter Gidney Pavilion, Soham on Monday 18th June 2018 **commencing at 7.00pm** and you are summoned to attend for the transaction of the following business.

D E Marshall
Clerk to the Council
12th June 2018

AGENDA

CA11/18 PUBLIC COMMENT TIME the first 15 minutes of the meeting allows members of the public to raise relevant issues to the Committee. Indication of intention to speak together with the relevant subject should be notified to the Clerk by 12.00 noon on the day of the meeting.

CA12/18 ELECTION OF CHAIRMAN

CA13/18 APOLOGIES FOR ABSENCES

CA14/18 DECLARATIONS OF INTEREST.

CA15/18 MINUTES OF MEETING HELD 19th FEBRUARY 2018 (attached).

CA16/18 MATTERS ARISING FROM THE MINUTES.

CA17/18 INCOME & EXPENDITURE April 2018 – mid June 2018

- a) Recommendation regarding CIL provision against expenditure related to the refurbishment programme for the Pavilion (Phase I) & Thereafter to consider Budget considerations for 2019-20to include following suggestions:
- b) Land purchase (additional cemetery provision in town)
- c) Consideration of recent health and safety (grounds person) audit and recommendations (budgets)
- d) Utility provision (electronic front gates, amenity [toilet] provision)

CA18/18 CEMETERY-to include

- Tree schedule of works & costs
- Earlier evening results from Walk-about

CA19/18 ALLOTMENTS-to include

- Notification of allotment agreement changeover effective on or before 15th October 2018 (no signed agreement, rents will not be taken and plots considered to have been repossessed by town council on that date)
- Polytunnel request (outside size dimension prescribed new tenancy agreement) and removal of glasshouse and other rubbish from newly tenanted garden plot
- Walk about results of allotment area Berrycroft (delegated to and undertaken by Assistant Clerk)
- Request payment -Insurance premium SALGA community garden plot £226.74

CA20/18 OTHER URGENT ISSUES

CA21/18 DATE OF NEXT MEETING (OCTOBER TBA)