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## Soham Town Council

### SOHAM TOWN COUNCIL

THE MEETING of SOHAM TOWN COUNCIL will be held in THE COMMUNITY ROOMS WALTER GIDNEY PAVILION, RECREATION GROUND SOHAM on MONDAY 11<sup>th</sup> JUNE 2018 commencing at 7.15pm and you are summoned to attend for the transaction of the following business.

DE Marshall  
Clerk to the Council  
4<sup>th</sup> June 2018

#### AGENDA

- 95/18. **PUBLIC COMMENT TIME** – the first 15 minutes of the meeting allows members of the public to raise issues relevant to Soham and the Council. Indication of intention to speak together with the relevant subject should be notified to the Clerk by 12.00 noon on the day of the meeting and thereafter:
- 96/18. **COUNTY & DISTRICT COUNCILLOR REPORTS**
- 97/18. **APOLOGIES FOR ABSENCE**
- 98/18. **CHAIRMAN'S ANNOUNCEMENTS & TOWN COUNCILLOR UPDATES**
- 99/18. **DECLARATIONS OF INTEREST**
- 100/18. **MINUTES OF MEETING HELD ON 14<sup>TH</sup> MAY 2018 (attached)**
- 101/18. **MATTERS ARISING FROM THE MINUTES (matters not listed on the agenda below):None**
- 102/18. **MINUTES OF MEETINGS OF STANDING COMMITTEES**
- a) Finance & Policy - 14<sup>th</sup> May 2018(attached)
- b) Planning - 30<sup>th</sup> May 2018(attached)
- 103/18. **MATTERS ARISING FROM THE MINUTES OF STANDING COMMITTEES to include:**
- **Pride in Soham Awards**-nomination and recommendation for Award to Mr Callum Jessiman (nominated Cllr Woodbridge) and to note presentation of Award to former Town Cllr Mrs Peggy Gibbon (by Chairman under discretion and presented to her prior to council meeting)
  - **Grant Awarding Policy** (attached -see agenda item 109/18)
  - **Health and Safety Policy Manual** (attached)
- 104/18. **TOWN COUNCIL MATTERS: TOWN CLLR VACANCY (SOUTH WARD)**
- To note that deadline for by-election to fill vacancy caused by disqualcaiton of Cllr (South Ward) expired 5pm 6<sup>th</sup> June 2018 and that vacancy may be filled by the process of co-option (casual vacancy notice to be issued 7<sup>th</sup> June 2018 on town noticeboards/website-any applications to be considered at a subsequent full council meeting)
- 105/18. **PAYMENTS OF ACCOUNTS MADE IN MAY & STATEMENT OF BALANCES AS AT 31<sup>ST</sup> MAY 2018 (attached).**
- 106/18. **AUDIT COMMISSION ANNUAL RETURN (AGAR) FORM FOR YEAR ENDING 31<sup>ST</sup> MARCH 2018:**

- 1) **Consideration of the Independent Internal Auditors (IIA) Report (financial review) by Mr Trevor Bowd and in light of any recommendations to**

reconfirm or otherwise its approval to para 2 and 6 of AGAR Section 1 (attached).

- II) Approval of AGAR Section 2 of the Annual Governance Statement for Soham Town Council for the year ending 31<sup>st</sup> March 2018 (attached)
- III) To note annual financial review by RFO (attached)
- IV) To consider new IIA's 6 month report (highlighting policy and procedure matters) and to reconfirm annual appointment of Canalbs Ltd as IIA to Soham Town Council for 2018-19 (year ending 31<sup>st</sup> March 2019-report attached)

#### 107/18. CORRESPONDENCE –TO BE NOTED ONLY UNLESS OTHERWISE INDICATED IN THE MINUTES.

- A) CCC Application Proposed Disabled Persons Parking Bay, Weatheralls Close, Soham
  - B) **Choosing Party for the next season of 'The Library Presents....Arts Alive' – Soham Library & the upcoming Soham Library Engagement 11<sup>th</sup> June 2018 commencing 6:30pm**
  - C) **CCC Highway Events diary - May 2018**
  - D) TTRO APPLICATION Electrical installation 39 Clay Street, Soham (8-14<sup>th</sup> August 2018)
  - E) TTRO APPLICATION Electrical installation 56-78 Centre Road, Soham (4-8 June 2018)
  - F) CCC Roadworks & Events Bulletin 16th - 31st May 2018
  - G) TTRO 18/385 – Water connection 14-18 Churchgate Street, Soham (3 June 2<sup>nd</sup> December)
  - H) **East Cambridgeshire Local Plan Examination - Hearing Statements Deadline 23rd May 2018**
  - I) ECDC Planning Validation update
  - J) Cambridgeshire and Peterborough Minerals and Waste Local Plan Preliminary Draft Consultation - 16 May 2018 to 26 June 2018
  - K) **CCC-Local Highway Improvement funding 2019/20 application deadline 31<sup>st</sup> July 2018**
  - L) Publication of Fordham Neighbourhood Plan
  - M) Volunteer Opportunity (service user forum) CPFT
  - N) **Update from Lloyds Banking Group (Closure branch Soham High St)**
  - O) Orchards East Heritage Lottery Fund project
  - P) TTRO New amenity connection works 29-49 Clay St **Error! Reference source not found.-Error!**
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- Q) CCC Roadworks & Events Bulletin 1st - 15th June 2018
  - R) CCC Highway Events Diary - June 2018
  - S) **Neighbourhood Cares Wed 6 June | 12 - 1.30pm | Community Lunch and much more**
  - T) **Update from CCG Governing Body 24 May and CCG Accountable Officer Role**
  - U) **Open letter CBwin (lobbying group) IMPORTANT New information re. Amey giant Cambridge incinerator for your councillors**

#### 108/18. MONTHLY PAPERS/BIBIOGRAPHY/PERIODICALS/BULLETINS (LIST TO APPEAR IN MINUTES ONLY)

**THEREAFTER AND WHERE NECESSARY UNDER CONSIDERATION OF THE CHAIRMAN THE EXCLUSION OF THE PRESS & PUBLIC**

*That the press and public be excluded during the consideration of a matter arising in regards to agenda item no. 109/18 Request for financial support 110/18. Commons Management 2018 no 111/18 (Eastern Gateway Landowners agreement) and 112/18 (Ambulance Station) because it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the items there would be disclosure them of exempt information of Category 3 and 6 of Part I Schedule 1972 (AS AMENDED BY THE LOCAL AUTHORITIES (ACCESS TO INFORMATION) (EXEMPT INFORMATION) (ENGLAND) ORDER 2006)*

#### 109/18. REQUEST FOR FINANCIAL SUPPORT

**Pos+Ability (stroke rehabilitation group)-Power s137 (application form attached)**

**110/18 COMMONS MANAGEMENT 2018- CONTRACT**

**111/18 EASTERN GATEWAY - LANDOWNER AGREEMENT**

**112/18 AMBULANCE STATION- SALE**

**NO UPDATES RECEIVED IN REGARDS TO AGENDA ITEMS 11-112/18-AT TIME OF AGENDA PUBLICATION**

#### 113/18. DATE OF NEXT MEETING

**Monday 10<sup>th</sup> July 2017**

**PLEASE NOTE: Finance & Policy Committee meet at 6.30pm prior to the Full Council meeting with a agenda under its Terms of Reference to include the following:**

- Consideration of payments made in the month
- Matters arising from the previous Finance & Policy or Council meeting
- Urgent and/or ongoing matters related to the town council's Standing Committees

**Minutes of all Town Council Meetings and papers for all non-confidential items on the Agenda can be viewed at the Council Offices at the Walter Gidney Pavilion between 9.00am & 1.00pm from Monday to Friday.**