



PO Box 21
The Pavilion
Fountain Lane
Soham
Cambs. CB7 5PL

Town Clerk David Giles
Tel / Fax [01353] 723 472
E. Mail info@soham-tc.gov.uk
www.soham-tc.gov.uk

Soham Town Council

SOHAM TOWN COUNCIL

THE MEETING of SOHAM TOWN COUNCIL will be held at the COMMUNITY ROOMS OF THE WALTER GIDNEY PAVILION, RECREATION GROUND SOHAM on MONDAY 8th APRIL 2019 commencing at 7.15pm and you are summoned to attend for the transaction of the following business.

DE Marshall
Clerk, Town Council
1st APRIL 2019

AGENDA

- 42/19. PUBLIC COMMENT TIME – the first 15 minutes of the meeting allows members of the public to raise issues relevant to Soham and the Council. Indication of intention to speak together with the relevant subject should be notified to the Clerk by 12.00 noon on the day of the meeting and thereafter:
- 43/19. COUNTY & DISTRICT COUNCILLOR REPORTS
- 44/19. APOLOGIES FOR ABSENCE
- 45/19. CHAIRMAN’S ANNOUNCEMENTS & TOWN CLLR UPDATES
- 46/19. DECLARATIONS OF INTEREST
- 47/19. MINUTES OF MEETING HELD ON 11th MARCH 2019 (attached)
- 48/19. MATTERS ARISING FROM THE CURRENT & WHERE NECESSARY PREVIOUS MINUTES (matters not listed on the agenda specifically below to include):
 - A) Neighbourhood plan(ning) exercise-monthly update from working group recommendations and any council approvals
 - B) FOI response requesting income and expenditure information from CCC to Eastern Gateway Development (min 01/19)
 - C) MHI improvement 2019-20 (Barcham Rd) ECDC Panel results (attached)
- 49/19. MINUTES OF MEETINGS OF STANDING COMMITTEES
 - a) Finance & Policy - 11th March 2019 (attached)
 - b) Planning - 27th March 2019 (attached)
- 50/19. MATTERS ARISING FROM THE MINUTES OF STANDING COMMITTEES.
Full council approval regarding the following recommendations:
A) FP 24/19 A (i-viii)
- 51/19. RECEIPTS AND PAYMENTS OF ACCOUNTS MADE IN MARCH 2019, STATEMENT OF BALANCES AS AT 31st MARCH 2019 and BUDGET REPORT APRIL 2018- MARCH 2019 (attached)
 - a) draft set of accounts to year end as approved by delegated Cllr (Finance&Policy-attached) .
- 52/19. AUDIT COMMISSION ANNUAL RETURN (AGAR) FORM FOR SOHAM TOWN COUNCIL FOR FINANCIAL YEAR ENDING MARCH 2019:

- I) Approval Section 1-Annual governance statement, Annual Governance & Accountability Return (AGAR) form for Soham Town Council for the year ending 31st March 2019 (attached).
- II) Approval of bank reconciliation, reconciliaton between boxes 7&8, explanation of variance between current and previous financial return to Section 2 (Attached)
- III) Approval Section 2- Accounting statement, Annual Governance Statement for Soham Town Council for the year ending 31st March 2019 (attached)
- IV) To reconfirm annual appointment of Canalbs Ltd as IIA to Soham Town Council for 2019-20 (year ending 31st March 2020-report attached Council to note that Annual Internal Audit report for 2018/19 [current financial year] period and section 3 Annual Governance & Accountability Return (AGAR) form will be undertaken and completed after approval of Section 1 and 2 but before May 2019 elections)

53/19 FINANCIAL &/OR OTHER TPYE OF COMMUNITY SUPPORT
A) Heritage and Tourism-Grant application - event 10th August 2019 (£400)

54/19 CORRESPONDENCE –TO BE NOTED ONLY UNLESS OTHERWISE INDICATED (*italicised* and in **bold) IN THE MINUTES. (matters in **bold** of more relevance to Soham)**

- A) HCLG-Local Government Finance and the 2019 Spending Review
- B) Calor rural community fund (grants)
- C) NALC Chief Executive Bulletin - 01/03/19, 08/03/19, 15/03/19 22/03/19NALC Newsletter
- D) Cambridgeshire and Huntingdonshire Archives: temporary suspension of accessions of records
- E) RSN Rural Funding Digest - March 2019 Edition
- F) TTRO 19/270 - Footpath between Berrycroft and West Drive, Soham (temporary closure of footpath to facilitate stop tap replacements-expected works between 2nd-4th April 2019)
- G) CCC highways Roadworks & events report 16th - 31st March 2019, 1st - 15th April 2019
- H) CAPALC Bulletin - March 2019
- I) Cambridgeshire and Peterborough Minerals and Waste Local Plan Further Draft Consultation - 15 March 2019 to 25 April 2019
- J) DfT Circular 01/2013 'Setting Local Speed Limits for you' (courtesy PC Derek Crosby Traffic Management Officer
- K) ECDC Local Plan and Neighbourhood Planning Further neighbourhood planning briefing note-withdrawal of emerging local plan (R Kay ECDC)
- L) NALC Information - Rishi Sunak Letter
- M) Cambridgeshire Matters - March 2019
- N) TTRO Mereside, Soham -24-27TH June 2019 -for.Installation of new electricity supply Will affect Station Road, Fountain Lane, Churchgate Street, Pratt Street, Hall Street, Julius Martin Lane, End, Vice versa
- O) East of England Allotments Officers' Forum Thursday 4 April 2019, 10am till 3.30pm
- P) Learning to improve care together Thursday 4 April, 10am-4pm, Wood Green, King's Bush Farm, London Road, Godmanchester, PE29 2NH
- Q) IHMC Incident Report February 2019
- R) Nellie4Soham Update - last chance to donate to Crowdfunder (running to end April 2019)

55/19 MONTHLY PAPERS/BIBLIOGRAPHY/PERIODICALS/BULLETINS (LIST TO APPEAR IN MINUTES ONLY).

56/19 DATE OF NEXT MEETING

(local council elections polling date -2nd May 2019)
Annual meeting of Soham Town Council -13th May 2019
Annual town meeting (meeting for residents) -20th May 2019
(commencing 7.00pm in the Pavilion)

PLEASE NOTE: Finance & Policy Committee meet at 6.30pm prior to the Full Council meeting with a agenda under its Terms of Reference to include the following:

- Consideration of payments made in the month
- Matters arising from the previous Finance & Policy or Council meetings
- Ongoing matters related to the town council's Standing Committees requiring urgent action or approvals

Minutes of all Town Council Meetings and papers for all non-confidential items on the Agenda can be viewed at the Council Offices at the Walter Gidney Pavilion between 9.00am & 1.00pm from Monday to Friday.