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Soham Town Council

SOHAM TOWN COUNCIL

A MEETING of SOHAM TOWN COUNCIL will be held on **MONDAY 8th FEBRUARY 2021** commencing at **7:15PM** and you are summoned to attend the venue and means as identified **in red** under options 1-3 below for the transaction of the following business.

PLEASE NOTE: Due to the ongoing restrictions on gatherings of people by the Government regarding Covid-19 infection, meeting venues and means until further notice will be at/using one of the following options (identified in red and by strike-through of non-applicables) :

- ~~1.~~ At the Pavilion. Due to social distancing measures the number of members of Public **will be restricted to a maximum of 10 and due to this maximum number and for track and trace requirements will need to pre-register with the Clerks office prior to the meeting.** Please note that when the meeting commences (after 7:15pm) for public safety there will be **NO SPECULATIVE ATTENDANCE OR WALK-IN ACCESS ALLOWED.**
- ~~2.~~ At the Pavilion, by Partial (hybrid) means with the assistance of Zoom** & Youtube video conferencing (See *privacy notice below*) **COMPLYING with those maximum public numbers and track and trace requirements as indicated (see point 1 above).**
- 3. TOTALLY REMOTELY (no face-to-face public meeting) using Zoom** conference & Youtube live stream video platforms.**

Provision for Public speaking at the remote meeting (via Zoom) is indicated in the Notes Box at the end of the Agenda. PLEASE NOTE residents including County & District Cllrs are not permitted to participate in the town council meeting once the meeting is in session and connections using Zoom, unless by agreement with the membership, will be terminated.

****ZOOM MEETING PRIVACY NOTICE-Soham Town Council at its legal discretion many use the Zoom video platform to conduct where necessary Council and Committee meetings. Zoom™ may collect information including IP address, device details and operating system details. When you use Zoom to participate in a meeting some data will be disclosed to other participants and to meeting or webinar hosts. For instance, when you attend a meeting, your name might appear in the attendee list. If you turn on your video camera, your image will be shown. If you send a chat or share content, that can be viewed by others in the chat or the meeting. For more information, please see Zoom's Privacy Policy: <https://zoom.us/privacy>**

Where a meeting proceeds EITHER as 2.Partial (hybrid) or 3. Totally remotely and no reasonable access of numbers of the Public able to attend at the Council Offices/Pavilion the Public may view the meeting via the Youtube link (where applicable the URL link will be provided below):

<https://www.youtube.com/watch?v=KFwT4KGlr4k>

**DE Marshall
Clerk, Town Council
1st February 2021**

AGENDA

- 15/21. PUBLIC COMMENT TIME** – the first 15 minutes of the meeting allows members of the public to raise issues relevant to Soham and the Council. Indication of intention to speak together with the agenda item or subject should be notified to the Clerk as indicated in the notes below to enable the Zoom log-in details to be provided and thereafter:
- 16/21. CHAIRMAN'S ANNOUNCEMENTS & TOWN CLLR UPDATES (maximum 5 minutes) TO INCLUDE:**
 - a) Noting the meeting of 18th January 2021 was cancelled due to staff related COVID alert (previous agenda nos 01/21- 14/21 retired due to cancellation)
 - b) COVID UPDATE (LOCKDOWN 3)

All correspondence should be addressed to the Clerk of the Council

- i) FRIDAY MARKET
- ii) SOHAM HANDY HELPERS-update by Cllr Prior in respect of amenity (telephone & insurance provision) as agreed by District Cllr – Alternate Proposal under s137.
- c) Current LHI proposals/requests received from Soham residents (update by Cllr Woodbridge volunteer Cllr)
- d) High St annual hanging flower baskets 2021 provision (Cllr Aitchison)

17/21. COUNTY & DISTRICT COUNCILLOR REPORTS to include:
Response and apology from CCllr Goldsacks concerning inaccurate information provided at December 14th 2020 meeting including:
-Response/rebuttal from T. Minogue Rotten Boroughs Editor, Private Eye and from member of public named in public by CCllr Goldsack.

In session:

18/21. APOLOGIES FOR ABSENCE
19/21. DECLARATIONS OF INTERESTS TO ITEMS ON AGENDA
20/21. MINUTES OF MEETING HELD ON 14th DECEMBER 2020 (attached)
21/21. MATTERS ARISING FROM THE CURRENT & WHERE NECESSARY PREVIOUS FULL COUNCIL MINUTES (matters not listed on the agenda specifically below BUT to include):

- A) **Project-50** Referendum results inc. comments in mid term report by IIA (agenda item 24/21)
- B) **High St wifi initiative** (78/20 DCllr Schumann) request to install lease line into Pavilion (approval of install requires wayleave from Service Provider and easement/SLA agreement with end User(s))
- C) **CCTV improvements** 2020-21 (operating as a beta site install for AVA IA) and 2021-22
- C) **Byway 113** (Chairman of Community Amenities last update to Cllrs by email October 2019)
- D) **Goalposts** & other youth sport & recreation amenity proposals (76/20 Cllr Pallett)
- E) **NEIGHBOURHOOD PLAN(NING) -WORKING GROUP UPDATES** – Any approvals to be made by Soham Town Council as Lead Body [Town and Country Planning Act 1990 s61F(1), (2)] including aspects of designation of neighbourhood area, appointment of consultant, grant application AOB.

22/21. PREVIOUS MONTH'S STANDING COMMITTEE MINUTES
I) Planning - Ratification of those (any) comments to planning applications received over Christmas and New Year Period by Chairman Planning Committee & Chairman Soham Town Council
 II) To note that due to lockdown and minimising Office contact monthly planning comments shall until further notice to be undertaken under delegation by the Chairman and Chairman Planning respectively

23/21. MATTERS ARISING FROM LAST AND PREVIOUS MONTHS STANDING COMMITTEE MINUTES(to be specified at time of meeting-members are reminded they must indicate the official minute reference to which they are referring/requesting further council approvals):

24/21 COUNCIL RELATED MATTERS & ANY FURTHER APPROVALS
 A) IIA MID TERM REPORT (See matter also listed under 21/21A above)
 B) Drone Filming Request (on recreation ground, Brief Media) for the purposes of creating a video for ECDC-promoting safe shopping during lockdown

25/21

A) INCOME & PAYMENTS OF ACCOUNTS MADE (FP 22/20), STATEMENT OF BALANCES AS AT 31st DECEMBER 2020 & 31st JANUARY 2021 respectively including ACTUAL NET INCOME EXPENDITURE REPORT (END DEC Q3 2020) WITH PROJECTED YEAR END OUT TURN (attached)

- a) Churches, Charities & Local Authorities (CCLA) Investment by
STC-Cllr Dyer

EXCLUSION OF THE PRESS & PUBLIC

That the press and public be excluded during the consideration of matter 26 A) Update on recent Complaints and 26/21 A and B which is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that where members of the public were present during the item there would be disclosure of exempt information of Category 1, 3 and 5 (commercially sensitive including legal privileged considerations) under Part I Schedule 1972 (AS AMENDED BY THE LOCAL AUTHORITIES (ACCESS TO INFORMATION) (EXEMPT INFORMATION) (ENGLAND) ORDER 2006)

26/21

- A) Update on recent Complaints (93/20 Dec 2020) – Moderators report including any recommendations (*noting as part of negotiated ongoing compromise between Parties the substitution of Cllr Warner for Cllr Woodbridge in regards to Chapel repair/restoration (previous approval 53/20 June 2020)*)
- B) Potential Land (~~and property~~) acquisition (139/19C, 151/19B v, 07/20B, 53/20E, 67/20iv, 82/20) -written report by Cllr Johnston with recommendations for council consideration & approval to extend land for community benefit to that of biodiversity & habitat banking (under delegation to Cllr Aitchison 77/20)

27/21 CORRESPONDENCE –TO BE NOTED ONLY UNLESS OTHERWISE INDICATED (*italicised* and in **bold) IN THE MINUTES.** (matters in bold

or as highlighted in **red BOLD** considered to be more relevant to Soham)

Unless otherwise indicated all correspondence emailed/circulated to Cllrs as received):

- a) Recruitment Opportunity with Age UK Cambridgeshire & Peterborough
- b) IHMC November Incident Report; Roadworks & events bulletin 16th - 31st December 2020; Roadworks & events bulletin 1st - 15th January 2021; December Incident Report; Roadworks & events bulletin 1 - 15 February 2021
- c) Highways Service Stakeholder Survey
- d) ECDC SWEP (Severe weather emergency accommodation provision)
- e) **REMINDER: HAVE YOUR SAY: Combined Authority Draft Budget 2020/21**
- f) Cambridgeshire Micro Asphalt Surface Treatment Programme March 2021
- g) **Proposed TTRO - Mereside, Soham - 01/02/21-31/12/21; Proposed TTRO - Mereside, Soham 08/02/21 - 13/02/21 TTRO 21/105 - Mereside, Soham 8-13TH February 2021: TTRO 21/193 Hasse Road, Soham 10TH March 2021**
- h) Introducing Visiting Angels
- i) Virtual Touchpoint Soham Branch Royal British Legion for 30th December 2020 Wednesday 23rd December 2020; Wednesday 6th January 2021
- j) ECDC Local COVID-19 Support
- k) CCC Volunteers needed to help with Vaccinations in East Cambs please
- l) Greater Cambridgeshire Waterbeach to Cambridge Consultation Q&A
- m) NALC BREAKING NEWS-New guide on community businesses
- n) RSN Rural Funding Digest - January 2021 Edition
- o) **Essential carriageway repairs Eastern Rd Soham currently commencing tuesday 26th January 2021 (two days weather permitting)**
- p) **Ely Humanists - on-line event on Tue 19 Jan -Zoom discussion on the proposed new faith school for Soham**
- q) **East Cambridgeshire Community Safety Partnership "Eyes and Ears Members Awareness"**
- r) **Cambridgeshire and Peterborough/CCC Armed Forces Community Kick Starter**
- s) **SOHAM JIGSAW MAGAZINE- link <https://online.fliphtml5.com/jdaqj/cmyh/#p=1>**
- t) **HCLG Committee: Evidence session on 11 January 2021 Evidence session on future of high streets after Covid-19**
- u) NALC Sue Baxter [Open letter: make a change to local communities - News \(nalc.gov.uk\)](https://www.nalc.gov.uk/news/2021/01/open-letter-make-a-change-to-local-communities)
- v) National allotment Society-Message from Kings Seeds; Eastern Region AGMs
- w) Cambridgeshire County & Peterborough City Councils -January Lockdown – social media toolkit (update)

- x) *Cambridgeshire County Council Consultation on Our Local Validation List Requirements (forwarded to Planning Committee)*
- y) *Cambridgeshire County Council Covid Vaccine Rollout for Voluntary and Community Sector + East Cambs newsletter - 27 January 2021*
- z) *Application for a street trading consent as a static food vendor -Westiepubco LTD - The Cherry Tree Fordham Lane Soham CB7 5AH*
- aa) **RBL Virtual - COUNTY CONFERENCE 2021 via Teams 6TH February 2021 commencing 10am**

**28/21. MONTHLY PAPERS/BIBIOGRAPHY/PERIODICALS/BULLETINS
(LIST TO APPEAR IN MINUTES ONLY)**

**29/21 DATE OF NEXT MEETING -
provisional date 8TH March 2021 (subject to COVID- date and
venue will be confirmed at the time of the agenda publication)**

**** PLEASE NOTE: The Finance & Policy Committee meeting OUTSIDE RESTRICTIONS IMPOSED BY COVID INFECTION and which previously convened at 6.30pm prior to the monthly Full Council meeting with an agenda under its Terms of Reference WILL until further notice meet WHERE NECESSARY remotely on the same day when the Planning Standing Committee meets (last working Monday of the month) at the revised time of 10 am unless otherwise specified by the respective published Agenda notices (see notice boards and website for current information). Minutes of all Town Council Meetings and attachments for all non-confidential items on the Agenda may be viewed electronically by request to the Clerk latest Monday 10.00am day of meeting.**